

Minibus Charges (from January 2011)

Hire

Hire charges apply to anyone wishing to use a minibus for anything other than FXU organised and affiliated activities.*

	Reggie	Nora
Student (for non-FXU use)	£30 per day £15 per evening or half day + 50p per mile	£30 per day £15 per evening or half day + 50p per mile
Staff / Depts / Other	£50 per day £25 per evening or half day + 50p per mile	£50 per day £25 per evening or half day + 50p per mile

* All minibus use for FXU and affiliated activities is free of charge, but a mileage charge of 25p per mile applies.

- Bookings can be made at any time and will be confirmed one week in advance of the booking time, Prior to this, any non-FXU bookings may be cancelled if the minibus is required by an FXU team, club or society.
- Teams, clubs & societies are, therefore, reminded that bookings need to be made at least a week in advance, after which, use of the minibus can not be prioritised to them.

Fuel

Fuel is charged at 50p per mile and is payable at the time of returning the minibus keys and mileage form (unless a prior agreement has been authorised to invoice an individual or department).

If the fuel charge is not paid at this time, it will be considered in the same way as the vehicle keys not being returned at the agreed time, and the driver will be charged a penalty fee of £5 per 24-hour period, starting from half an hour after the agreed return time, until the amount outstanding is paid.

Penalties

Late return of keys – a charge will apply from half an hour after the agreed time of return until the keys are returned directly to a member of the FXU team (late returns to the drop box will not be accepted without prior re-arrangement and agreement with FXU). The penalty charge is £5 per 24-hour period.

Loss of keys – drivers are responsible for the safe keep and return of the minibus keys whilst they are using the vehicle. In the event that keys are lost, the full replacement cost will be charged to the driver.

NB: please note that as the minibus keys have to be coded as they have a built-in immobiliser, the cost of replacement keys is between £70 - £130 – dependent on the vehicle and availability of supplier.

Bus returned in unacceptable condition – if the minibus is not returned in a clean and tidy condition, ready for use by the next person / group, you will be charge a penalty fee. This will be a minimum charge of £5, but will be more if appropriate (ie if anything is removed or broken, the full replacement cost will be charged), and in extreme circumstances, will include the full cost of a professional valet for the vehicle (in the region of £75 - £100).