

Activity - Date

Risk Assessment – Student Activities

Club/Society		Assessment Date	
Assessed By		Approved By	
Activities		Locations	
Number of participants		Frequency of activity	
Equipment			

What is the Hazard?	Who is at Risk?	Risk of harm being caused to the participant Low / Med/ High	List the measures currently in place to reduce risk of harm	Is the risk adequately controlled, yes/no?	If yes, the activity can proceed If no , then list the additional measures to be implemented to control the risk	Action by	Is risk adequately controlled yes/no?

Activity - Date

What is the Hazard?	Who is at Risk?	Risk of harm being caused to the participant Low / Med/ High	List the measures currently in place to reduce risk of harm	Is the risk adequately controlled, yes/no?	If yes, the activity can proceed If no , then list the additional measures to be implemented to control the risk	Action by	Is risk adequately controlled yes/no?

Activity - Date

What is the Hazard?	Who is at Risk?	Risk of harm being caused to the participant Low / Med/ High	List the measures currently in place to reduce risk of harm	Is the risk adequately controlled, yes/no?	If yes, the activity can proceed If no , then list the additional measures to be implemented to control the risk	Action by	Is risk adequately controlled yes/no?

Amend as required to reflect your club / society:

Accident and Emergency Procedure

In the event of an emergency:

1. The club committee members will take charge and call for the necessary assistance.
2. If a qualified first aider is present then they should take charge of any casualties and administer first aid until qualified medical staff arrive.
3. The committee members will do a role call to ensure that all players are safe and accounted for.
4. An accident report form is completed for any accidents or near misses and forwarded to the Sport & Recreation Coordinator
5. The report form will be evaluated to see if it is necessary to review the risk assessment

Countersigned by Health & safety advisor: Name: _____ Signed: _____ Date: _____

Sport & Recreation Coordinator: Name: _____ Signed: _____ Date: _____

Club Committee:

Name: _____ Club Position: _____ Signed: _____ Date: _____

Name: _____ Club Position: _____ Signed: _____ Date: _____

Name: _____ Club Position: _____ Signed: _____ Date: _____

This risk assessment becomes out of date after: _____ or in the case of significant change to the club or location.